



*Virginia Enterprise Zones*

# 2001 Annual Program Report

## Form EZ-3-AR

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Zone Name, Locality



Department of Housing and  
Community Development

501 North Second Street  
Richmond, VA 23219-1321  
(804) 371-7030  
[www.dhcd.state.va.us](http://www.dhcd.state.va.us)

**Virginia Enterprise Zone Program  
2001 Local Enterprise Zone Annual Program Report (Form EZ-3-AR)**

Locality \_\_\_\_\_ Date \_\_\_\_\_  
Designated Contact Person \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_

**Reporting Period: January 1, 2001 through December 31, 2001**

**Annual reports are to be submitted to the  
Department of Housing and Community Development  
by Monday, April 1, 2002.**

According to section 13 5-111-390 of the Virginia Administrative Code, "A local governing body shall submit annual reports to the department for the purpose of program monitoring and evaluation. Annual reports shall be submitted to the department on Form EZ-3-AR, within 90 days of the anniversary date of zone designation. Annual reports shall include information documenting the local governing body's compliance with 13 VAC 5-111-370 (sale of surplus land) and data for the purpose of program evaluation as requested on Form EZ-3-AR. Annual reports shall also include an evaluation of the program's success in achieving identified local development objectives."

The 2001 EZ-3-AR form and instructions may be downloaded from the Internet at:  
<http://www.dhcd.state.va.us/forms/vezp/EZ3AR.pdf>.

Questions pertaining to the annual report may be directed to Sabrina Blackett, Michele Mixner DeWitt, or Louellen Brumgard at (804) 371-7030 or via E-mail at [sblackett@dhcd.state.va.us](mailto:sblackett@dhcd.state.va.us), [mdewitt@dhcd.state.va.us](mailto:mdewitt@dhcd.state.va.us), or [lbrumgard@dhcd.state.va.us](mailto:lbrumgard@dhcd.state.va.us).

Mail your completed report by Monday, April 1, 2002, to:

Ms. Roxanne Campbell  
Enterprise Zone Program  
Department of Housing and Community Development  
501 North Second Street  
Richmond, Virginia 23219

On a separate page or separate pages, please evaluate the effectiveness of your locality's enterprise zone program by answering each of the following items. The reporting period is January 1, 2001 – December 31, 2001.

**I. ZONE HIGHLIGHTS**

- Identify the zone's current strengths and development opportunities as would be marketed to business prospects and the existing business community. Include specific information on the zone's physical location, vacant land and buildings, local development initiatives, transportation and utility infrastructure, types of industry, workforce, education and training, etc. Do not list any recent revitalization activities.

**II. BARRIERS TO DEVELOPMENT**

- List all barriers to development that exist in the zone.

**III. ZONE DEVELOPMENT/REVITALIZATION ACTIVITIES**

- Describe all development and revitalization activities, projects and/or special events that occurred in the zone during the reporting period. State how these activities enhance the zone's economic development efforts.

**IV. LOCAL INCENTIVE UTILIZATION**

- Identify **each local incentive** as listed in the locality's application for zone designation and subsequent amendments and address the following for each incentive individually:
  1. How many and what type of businesses have applied for the local incentive during the reporting period? List each business that applied and what it received. If these incentives have special conditions such as job creation, investment, etc, how did the business qualify?
  2. For any incentives that were not utilized during the reporting period, please list the incentive and explain what should be done to improve or replace it.
  3. Explain the application review process for each incentive, including forms used, application deadlines, etc. If there is not a formal review process, provide justification for not having it and explain when one will be established.

**V. JOB CREATION DATA**

Provide the following information for **all** businesses within the zone for the reporting period.

	# Businesses	# New Jobs Created
<b>New Businesses</b>		
<b>Business Expansions</b>		
<b>Total</b>		

	# Businesses	# Jobs Lost
<b>Business Closures</b>		

What source or sources were to collect job creation data? If estimating, discuss the methodology used.

## VI. INVESTMENT DATA

### A. Private Investment

For each type of permit listed below, indicate the number and dollar values of permits issued for private sector actions within the zone during the reporting period.

Type of Permit	Number of Permits	Dollar Value
<b>Nonresidential Structures:</b>		
New Construction		\$
Alterations/Improvements/Additions		\$
<b>Single-Family Residential Structures</b>		
New Construction		\$
Alterations/Improvements/Additions		\$
<b>Multi-Family Residential Structures:</b>		
New Construction		\$
Alterations/Improvements/Additions		\$
<b>Mobile Homes</b>		
		\$
<b>TOTAL</b>		\$

### B. Public Investment

Please indicate the public dollar amount, and if necessary, provide a description of any public investments that occurred in the zone during the reporting period.

Type of Investment	Public Dollar Amount	Description
<b>Infrastructure:</b>		
Streets	\$	
Water	\$	
Sewer	\$	
Other	\$	
<b>Public Buildings:</b>		
Improvements	\$	
New Construction	\$	
<b>Parks &amp; Schools:</b>		
Improvements	\$	
New Construction	\$	
<b>TOTAL</b>	\$	

## **VII. SALE OF SURPLUS LAND**

Program regulations (13 VAC 5-111-370) require local governments to annually report on the disposition of surplus land within the designated zone area.

### **A. Existing Surplus Land**

Please identify each parcel of surplus land within the zone.

Street Address of Parcel	Size (in acres)

### **B. Surplus Land Sold**

Please identify each parcel of surplus land within the zone that was sold by the local governing body during the reporting period.

Street Address of Parcel	Size (in acres)	Date of Title Transfer	Type of Development Undertaken by Buyer

## **VIII. ADDITIONAL ATTACHMENTS**

Please attach any additional comments, suggestions, or materials that you feel necessary to include as part of this report.

## **IX. ASSURANCES**

As the Chief Administrator of the local governing body, I hereby certify that:

1. The information in the Annual Report is accurate to the best of my knowledge; and
2. The approved local program incentives are being provided as indicated in the locality's application for Enterprise Zone Designation (Form EZ-1).

Chief Administrator \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name and Title \_\_\_\_\_